

6<sup>th</sup> June, 2017



### **Back ground of the Project**

India Health Action Trust (IHAT) aims at improving public health initiatives by supporting programs nationally and globally through providing comprehensive technical assistance in program planning, management and monitoring. IHAT has set up a Technical Support Unit (TSU) for the Government of Uttar Pradesh to provide techno-managerial assistance to improve the coverage of key reproductive, maternal, newborn, child health and nutrition (RMNCHA+) interventions and services in the state from the funding support of Bill & Melinda Gate Foundation (BMGF) through University of Manitoba (UOM), Canada.

Technical Support Unit, Uttar Pradesh invite application for the following positions from competent and committed development professionals who are seeking meaningful and challenging assignments in- Uttar Pradesh.

**Position:** Research Specialist (Qualitative)

**No of position:** 1

**Location:** Lucknow

**Reporting to:** Project Director or the person designated by him or her.

### **Key Responsibilities:**

- Independently conceptualize and operationalize qualitative study protocols, including design, methods, sampling , data collection tools, analysis and dissemination
- Guide and conduct the training of field investigators to collect data
- Supervise and support the field investigators to carry out their functional responsibilities
- Manage the collected data carefully for quality and data protection in line with ethical protocols
- Ensure timely reporting of activities and progress updates with program managers and other academic researchers
- Conduct weekly review meetings with research team
- Provide support for coordination and communication between the qualitative research team and community/facility intervention teams in block, district and Lucknow offices
- Conduct analyses of qualitative data using NVivo, Atlas.ti , Anthropic or other software
- Participate in writing and disseminating results for programme and academic outputs

**Required Competencies:**

- Strong understanding of the theories and methodology for qualitative research.
- Proficient in Hindi and English.
- Ability to translate (between Hindi and English) and write reports in English.
- Ability to work efficiently to meet deadlines, and independently as well as in a team.
- Willingness to travel within UP for fieldwork, and familiarity with cultural diversity in UP.
- Well versed in implementing a range of qualitative methods, such as focus group discussions, key informant interviews, in-depth interviews, and various participatory methods.
- Proficiency in recent versions of MS-word, Excel, Power point, Atlas.ti or NVivo etc., and openness to learn other computer skills.

**Required Qualifications:**

- PhD/ Postgraduate degree in anthropology/sociology/social work /education or other relevant field.
- Minimum 7 years of working experience in qualitative research, and at least 3-4 years of working experience in health, social, rural development and /or education sectors.

**How to apply:**

Interested candidates please apply by COB 18<sup>th</sup> June 2017 using the online IHAT Application by clicking on <http://ihat.in/vacancies/ihat-up-tsu/> or visit IHAT Vacancy page at [www.ihat.in](http://www.ihat.in). Only complete online applications will be considered.

IHAT provides safe working environment for all its employees; follows the principle of equal opportunity and encourages women applicants. Physically challenged with required skills/knowledge and willing to travel are also encouraged to apply.

We will be following a systematic selection process to fill this position based on experience, competency, suitability, aptitude to work with MNCH interventions and in-depth project knowledge. Only short listed candidates will be invited for further screening process.